

<b>Kingsmere Residents' Association (KRA) Annual General Meeting (AGM)</b>	
Date:	Wednesday 20 <sup>th</sup> October 2021 19:30
Venue:	Zoom Virtual Meeting

KRA 2020/21 Committee Members Present:	
Bryan Taunton (BT)	Chair
Teresa Lamb (TL)	Secretary
Joe McKenna (JM)	Treasurer
Natasha Sahgal (NS)	Community and Culture Ambassador
Len Bellis (LB)	Green Space Ambassador
Ashley Hayden (AH)	Green Space Ambassador
Dave Ford	Neighbourhood Watch/Community Safety Ambassador

Guests:	
Adrian Cush (AC)	Principal, Whitelands Academy
Tim Davies (TD)	Cherwell Community Safety Team
Councillor Dan Sames (DS)	Cherwell District Council (CDC) and Bicester Town Council (BTC)
Vicky Hodgins (VH)	Director, Kingsmere Community Centre
Nicky Oakley (NO)	Director, Kingsmere Community Centre

Other Attendees:
Ally Pearce; Richard Herbert; Mary Herbert; Jackie Newbury; Sam Sawhney; Adrian Reeve; Catherine Bottomley; Matt Bottomley; Mike Cornes; Gill Cornes; Chris A'Court; Ayofemi Obembe; Dave Bryant; Scott Walker; Emma Davies; Deepa; Tamas.

	Agenda Item	By Whom
1	<b>Welcome &amp; Introductions</b> Bryan welcomed all to the meeting and introduced the current KRA committee members present.	BT
2	<b>Apologies</b> Apologies had been received prior to the meeting from: Victoria Prentis MP; Margaret Kunzer (St Edburg's School); Richard Emery (Countryside); Cllr Les Sibley, Sarah Richie PCSO (on behalf of TVP Bicester Neighbourhood Policing team); Kev Hayes (KRA committee, Community and Culture Ambassador)	TL
3	<b>Review of Actions/Minutes from Previous Meeting</b> Minutes of the previous meeting were circulated with the email Zoom login details for this meeting and a link was added as a comment to the Facebook post that advertised the meeting login details. TL asked for any corrections/amendments to the minutes to be raised in the next week. (Nothing was received by 28 <sup>th</sup> October 2021 therefore the	TL



<p>minutes of the previous meeting have been accepted as a true representation.)</p> <p>Actions for Richard Emery from meeting 14/07/2021: (Responses received from RE via email before the meeting and read out at meeting by TL)</p> <p>1) Richard Emery to make sure the connections between Sandown Road and the footpath (now to be done in tarmac) are put in before the Vistry Homes contractors finish. The tarmac footpath connection between Sandown Road and the Cycleway is to be constructed by Linden Homes – Lindens works to this area are now programmed to be completed before Christmas.</p> <p>2) Richard Emery to ensure that the stream (which runs between Redcar Road and Goodwood Close) is flailed and to monitor if flooding still occurs. The full length of the stream through Pingle Brook has now been cleared and seem to be running well – Countryside will continue to monitor this through the Winter.</p> <p>3) Use of pockets of land as community style allotments (similar to those at Elmsbrook). Richard Emery to write to Dan Sames to formally request the council's support with moving this forward. Countryside will support the use some pockets of land as community style allotment – these areas will belong to the Cherwell District Council once adopted and it will be for CDC to propose these. DS: Does not think that he has received any correspondence from RE about this. DS will take this up with RE and the relevant officers at CDC to find out how to move this forward. <b>ACTION: DS to liaise with RE and CDC Officers to find out how to move using pockets of land as community allotments forward.</b></p> <p>Actions for Councillor Dan Sames from meeting 14/07/2021:</p> <p>1) Residents to contact Cllr Dan Sames and/or KRA with precise location details of areas where there is concern regarding the landscaping and grass being left long. DS will then ask the CDC ground maintenance team to assess. DS does not think he received any correspondence about this since the meeting (if residents believe that they did contact him and he hasn't responded then please let him know). (The KRA also didn't receive any further correspondence, but the areas that had raised concern and lead to the discussion at the July meeting have now been cut back.)</p> <p>2) Use of pockets of land as community style allotments (similar to those at Elmsbrook). Richard Emery to write to Dan Sames to formally request</p>	
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	<p>the council's support with moving this forward. (See above Action 3 for Richard Emery)</p> <p>3) Dan Sames to get updates on local planned developments (such as Great Wolf Resort; Apartments/Offices next to Tesco; David Lloyd/works off Vendee Road roundabout; Howes Lane proposals; Oxfordshire Strategic Rail Freight Interchange) and feedback.</p> <p>DS was scheduled to have a meeting with developer of the land next to Tesco but has been rearranged to next month – DS to feedback at the next meeting.</p> <p>Howes Lane/Rail Freight nothing new to add – did enquire with Economic Development Officer regarding the Strategic Rail Freight Interchange - DS to forward some information he received to KRA.</p> <p><b>ACTION: DS to feedback at next meeting the outcome of his meeting with developer of land next to Tesco</b></p> <p><b>ACTION: DS to forward email with information from Economic Development Officer about Rail Freight Interchange to KRA.</b></p>	
4.	<b>Annual Chair's Report</b> (See Appendix 1)	BT
5.	<b>Update from or Questions for Cllr Dan Sames</b> No specific questions from residents for DS. <p>DS saw that Chris A'Court was in attendance at the meeting, so left any update regarding the Bicester Health Hub to him. (Although no update was given at this meeting.)</p> <p>Community speedwatch – TVP rolling out. DS happy to provide any assistance with getting this implemented. BT already aware and looking to get this set up in Kingsmere.</p> <p>Whitelands Sports Ground management and informal use by residents (raised as an issue in April 2021 KRA meeting) – DS has raised with officers at the council and hoping for a more pragmatic approach to this going forward.</p> <p>AH thanked DS for help with organising pickers, bin bags etc. for litter pick.</p> <p>Burnehyll Woodland – DS said that the council are a bit behind schedule but this is progressing. (LB to give further update on this later in meeting)</p> <p>(DS then left the meeting as he had a rescheduled council meeting to attend)</p>	DS



6.	<p><b>Annual Treasurer's Report</b> (Also see Appendix 2) JM presented his final Treasurer's report (as he is standing down from the KRA as he is moving away from Bicester). The KRA kindly received a grant award from Cherwell District Council Covid-19 support funds to purchase a Zoom license so that meetings could be held virtually. This was the only income received. A loss was made for the year (mainly due to expenditure on lights and decorations for the community Christmas tree and support for a Community Ministry Christmas event) but due to the balance at the start of the year the KRA account remains in credit.</p>	JM
7.	<p><b>Election of Committee/Officers for 2021/22</b> BT asked for any expressions of interest from new members to join the KRA committee. Catherine Bottomley indicated that she would like to join the committee. BT stood down as chair of the meeting and handed over to TL. TL asked for nominations for KRA Chair for 2021/22. Bryan Taunton proposed himself and this was seconded by Joe McKenna. No other nominations for Chair were received and Bryan was duly re-elected by a show of hands. BT resumed as chair of the meeting.</p> <p>BT recommended that the rest of the existing committee members (with the exception of Joe McKenna, who is standing down) be re-elected and this was agreed by those present by a show of hands.</p> <p>Catherine Bottomley was proposed to join the committee by Ashley Hayden and this was seconded by Teresa Lamb. Catherine was elected to the committee by a show of hands.</p> <p>Details of roles for Catherine and appointment of a new Treasurer to be decided subsequently and announced at a future meeting. <b>ACTION: BT to announce new committee roles and the new Treasurer at a future KRA meeting.</b></p>	BT/TL
8.	<p><b>Community Centre Update</b> Last year has been challenging for everyone, as restrictions lifted groups have come back (previous hirers) and also have new hirers starting, so keep an eye on Community Centre Facebook page for information of what is on offer. Parties are also coming back! Youth funding was secured pre-covid but didn't get going before lockdown. Now looking to start that up and establish some youth provision in Kingsmere.</p>	VH/NO



	<p>The Centre café is not open yet, but going to work with Kingsmere Community Ministry to start a “stay and play” session and café will open as part of that.</p>	
9.	<p><b>Community and Culture Update</b></p> <p>Christmas Tree – have a sponsor so will have that up again this year – request help with putting it up and decorating.</p> <p>Kingsmere Community Ministry have some events coming up – follow their Facebook page for latest news on upcoming events.</p> <p>Due to covid we haven’t really been able to have events, but would like ideas from residents about the kind of community events that they would like to see and be involved in.</p> <p>KH introduced resident Sam Sawhney: He has worked in sport for social change - focus on getting young people and adults involved in healthy activity.</p> <p>Wants to help community in which he now lives. He is building a relationship with Jamie Cassidy soccer school and they are starting a women’s team; other activities are planned (including walking groups)</p> <p>Sam is an Ambassador for Active Oxfordshire</p> <p>Happy to help with anti-gang initiatives.</p> <p>VH (Kingsmere Community Centre) would like to link up as they have funding for youth provision and could really work well together.</p>	NS/KH
10.	<p><b>Neighbourhood Watch/Community Safety</b></p> <p>TVP Update (provided by PCSO Sarah Richie via email in advance of the meeting and read at meeting by TL)</p> <p>“Thames Valley Police continue to conduct patrols in response to a small number of reports residents have made to us about suspected drug dealing, this has led to the arrest of a male in possession of what is believed to be drugs (as reported on TVP social media), we will of course still be patrolling and monitoring any reports that come to us. TVP have also been made aware of an incident of arson within the Whitelands Farm Play Park, we have appealed for any resident’s with CCTV of the incident to contact us, this is currently ongoing.</p> <p>As always we want to remind everyone to keep reporting things to us via 101, online reporting or 999 (whichever is most appropriate) as every little bit of information is submitted into our systems and can enable us to build a bigger picture of things happening within a given area as well as to identify areas to target our patrols. The Neighbourhood Team will continue with patrols on foot, bike and in cars (sometimes may be unmarked) to deter Antisocial Behaviour and drug activity as well as to</p>	DF/TD



	<p>engage with the local community so please if you see us do come and talk to us.”</p> <p><b>Neighbourhood Watch</b> DF: There is a Neighbourhood Watch group that covers the whole estate. To join visit the <a href="http://www.ourwatch.org.uk">www.ourwatch.org.uk</a> website – some residents may have difficulty finding it using their own postcode – try using Co-Op postcode (OX26 1EG). Members advised to check with home insurance provider as may get a discount on premium for being member of Neighbourhood Watch scheme.</p> <p><b>Cherwell Community Safety</b> TD : Business as usual regarding ASB, patrols continue. Halloween weekend have planned patrols in district, Kingsmere is one of the areas that will be focus of patrols on 30/31<sup>st</sup> Oct and 5<sup>th</sup>/6<sup>th</sup> Nov. Request feedback from residents particularly regarding sale of eggs – have found a stockpile which was destroyed. Report to Community Team and 101. With half term coming up will focus on open spaces, target hardening (including Burnehyll Community Woodland space, where motorbikes are being used). Rest assured there is presence there. Are now distinguishing ASB from drug crime. Seen a drop in ASB. Urge residents to keep reporting. All the information is logged, even if don't see immediate action and there have been house closures etc. directly from intelligence gathered from residents. Trying to increase communication so people can see the results. Don't lose heart, things do get done. This also helps reduce fear of crime. If witnessing a crime ring 999 – don't hesitate. If you want to send information use email to CDC team inbox (<a href="mailto:community.safety@cherwell-dc.gov.uk">community.safety@cherwell-dc.gov.uk</a>) Q: Matt Bottomley: If see suspicious behaviour (rather than crime) how should report that. Via 101 or inbox as that will inform intelligence. If see exchange could call 999.</p>	
11.	<p><b>Green Space Update</b> Very successful litter pick last month and will be looking to organise another in the spring. Continue to press Richard Emery (Countryside) to try to secure additional community space. Burnehyll Community Woodland meeting: First 1000 trees ready to go in at end on November over a period of two weeks. Is an opportunity to volunteer to plant trees (including children), but they have had lots of interest from people wanting to volunteer already.</p>	AH/LB



	<p>Archaeology has uncovered some interesting features that are being further investigated.</p> <p>Have learned that in phase 2 there is option for people to buy trees (but have to be to specified standard). LB/AH to find out more from RE and see if this could be open to all residents.</p> <p><b>ACTION: LB/AH to find out more about how residents can buy additional trees to be planted around Kingsmere.</b></p> <p>LB continues to follow up on “Redundant” zones – small patches of ground that are not being maintained and have been left to go to weeds etc.</p>	
12.	<p><b>Any Other Updates</b></p> <p><b>1. KRA Website:</b> Revamped website and it is now live! (<a href="https://kingsmerecommunity.com/">https://kingsmerecommunity.com/</a>) It has a contact section so as well as email can message KRA via webpage. There is Blog section, we will list events and there is calendar functionality – hopefully will work! Feedback welcome.</p> <p>BT – if residents have any photos of Kingsmere that we could use on the website we’d love to have some more recent photos.</p> <p><b>2. Front Runner:</b> Next issue will be published soon. Plea for more advertisers for future editions. (<a href="mailto:kingsmerefrontrunner@outlook.com">kingsmerefrontrunner@outlook.com</a>)</p> <p><b>3. Countryside:</b> BT read an update on the development provided by Richard Emery. (See Appendix 3 below.)</p> <p><b>4. Mary Herbert:</b> wrote to Richard Emery about hedgerows on green corridor that are overgrown as they haven’t been cut for 2 years. AH thinks that there are plans to trim them.</p> <p><b>ACTION: Mary to forward on email to KRA and KRA to chase RE about trimming hedgerows.</b></p>	<p>NS</p> <p>TL</p> <p>BT</p>
13.	<p><b>Date of Next Meeting</b></p> <p>Likely to be early 2022 (late January, or more likely February) as soon as we have a date we will publicise.</p>	BT/TL

The meeting closed at: 20:50

### Appendix 1: Chair’s Annual Report

*What another strange year it has been...*

*I would firstly like to thank my fellow committee members who volunteer their time to ensure the KRA exists to support all residents in addressing any issues and concerns they might have whilst living on the Kingsmere development.*

*I would especially like to thank Joe for his time as treasurer. Unfortunately, Joe has taken the decision to step down from the committee. Joe, thank you for being part of the team, lifting spirits when they needed lifting and not spending all the money!!*



KRA

Kingsmere Residents' Association

*Our thanks also to Richard Emery at Countryside our MP, Victoria Prentis and our local and town councillors for their continued support to address various issues across Kingsmere. We also thank you and every resident of Kingsmere and Bicester, who have got in-touch. We hope that you have found our support useful. If anyone does need our help you can contact us directly, either on our own Facebook page or via email. Working together we can address issues and find solutions.*

*It has been another unusual year. We have continued to make some great new friends and neighbours and have moved forward with and kept a watching brief on a few key issues although, as I'm sure you'll appreciate, progress on some have been a lot slower than we may have liked due to the ongoing pandemic.*

*In the past year we have seen:*

- *The inaugural cohort at Whitelands Academy have completed their first year and are now in Year 8.*
- *Our first Community Christmas Tree installed in the local centre.*
- *The installation of cycle paths and quiet routes, providing greater connection of Kingsmere with the town centre.*
- *We said farewell to John & Mandy Bentley from the Kingsmere Community Ministry Team.*
- *Changes to the 26 Bus route.*
- *We have seen the School Streets programme trialled with St Edburg's School in Cartmel.*
- *The decision and progression of the Graven Hill Surgery plans.*
- *Held our annual community litter pick.*

*Looking forward to the coming months and year, we are excited to see:*

- *Things slowly returning to normal*
- *More community events such as the upcoming festival of lights organised by the Kingsmere Community Ministry.*
- *The return of the community Christmas Tree*
- *Hopefully the launch of the Community Speed Watch programme.*
- *The annual community litter pick*
- *Supporting residents with any issues that may arise.*

*We can't do any of this without the Communities in-pur and support and I would encourage anyone sitting at home listening and thinking, I could help them with that. Please do. As the saying go many hands make light work and it is good to have a set of fresh eyes on things. Please do let us know if you are interested in joining the team. We are especially keen to have some the phase II residents represented (that is those in Cala homes, Ashberry homes and some of the recent Bellway homes properties) so if anyone is from phase II or knows anyone living on phase II know anyone living phase who would be a good representative please do point them in our direction.*



*On a personal note I would just like to say it has been an honour to serve the Kingsmere Community on the Residents Association. I first joined as Secretary in 2017 and became co-chair in 2018. I have served as sole chair for the past 2 years. If I am elected as chair again this will be my four and final year.*

*It just remains to thank you all for your interest, input and support and for me to personally thank, Teresa, Joe, Ashley, Dave, Kev, Len & Natasha.*

## Appendix 2: Treasurer's Annual Report

<b>Kingsmere Residents' Association Accounts 2020- 2021</b>					
<b>Opening Balance (1 May 2020)</b>					<b>£358.84</b>
<b>Income</b>		Cherwell grant	£119.90	11/12/2020	
<b>Total Income</b>				<b>£119.90</b>	
<b>Expenditure</b>		Christmas lights / decorations	43.99	07/12/2020	
		Christingle Service	45	08/12/2021	
		Christmas cards & Stamps	9.8	18/01/2021	
		Zoom licence	143.88	03/02/2021	
<b>Total Expenditure</b>				<b>£242.67</b>	
Profit in year					-£122.77
<b>Closing Balance (1 May 2021)</b>					<b>£236.07</b>
<b>Outstanding Expenses</b>		One.com	69.44	28/07/2021	Internet hosting
<b>Outstanding Income</b>					
<b>Total</b>				<b>£69.44</b>	
Balance with additional expenses (as at 20 October 2021)					<b>£166.63</b>

**Please note, KRA Bank account moved from HSBC to Lloyds Treasurer Account on 24/08/2020.**

**Appendix 3: Development update from Countryside**

**PHASE 1:-**

**Bellways:-**

They have built all houses and are due to complete the roads and landscaping on their development next to Phase 2 before the end of this year.

**Persimmons :-**

**Vistry Homes (Bovis and Lindens):-**

Have approximately 85% occupied and will be finished in late 2022.

**Roads:-**

OCC require that a least 80% of the houses fronting the road to be complete before they will consider adopting the adjacent road, they also require that No construction traffic uses the roads after adoption.

The spine roads have been inspected jointly with OCC, these will start to be repaired by Countryside and will then go into Maintenance for 12 months.

**Public open space / Play areas:-**

Some of the housebuilders smaller play areas (LAP's) have already been adopted by CDC.

**Local Centre:**

Vistry Homes (Bovis) own the road to the side of the Co-op, and are intending to start works in the area early next year.

**PHASE 2 :-**

There is land provided for possible Assisted care housing – this is still being marketed. Approximately 200 houses are now occupied.

**Roads :-**

All roads on Phase 2 will be adopted by OCC once all of the houses are occupied.

**Primary School Site :-**

The planning for the new school is expected to be submitted in July 2021, with a May 2022 construction start.

The School is programmed to open in September 2023.

**Kingsmere Estate Management company :-**

All house purchasers on Phase 2 will be obliged to pay an annual estate charge for the maintenance of all the Public Open spaces.

**House Builders :-**

We have five house builders on Phase 2.

Cala at the Northern end have approximately 80 occupations – due to complete in spring 2024

Bellways at the Sothern end have all houses occupied.

Ashberry have approximately 60 No. occupations – due to complete by late 2022.

David Wilson Homes have six occupations with completion in 2023.

Barratts have four occupations so far with completion in 2023.

**Kingsmere Information Centre :-**

Email address is :- [enquiries@kingsmereinfo.co.uk](mailto:enquiries@kingsmereinfo.co.uk)

#### Appendix 4: Transcript of "Chat" from Zoom Meeting

19:45:26 From Ashley Hayden to Kingsmere Residents Association(Direct Message):  
catherine Bottomley would like to stand on the KRA

19:45:35 From Ashley Hayden to Kingsmere Residents Association(Direct Message):  
when we vote btw

19:46:02 From Ashley Hayden to Kingsmere Residents Association(Direct Message):  
No particular position just wants to get involved

19:46:08 From Kingsmere Residents Association to Ashley Hayden(Direct Message):  
Is she on the call?

19:46:17 From Ashley Hayden to Kingsmere Residents Association(Direct Message):  
would you like me to put catherine forward?

19:46:27 From Ashley Hayden to Kingsmere Residents Association(Direct Message):  
yes matt and Catherine...

19:46:34 From Kingsmere Residents Association to Ashley Hayden(Direct Message):  
Yes please

19:46:41 From Ashley Hayden to Kingsmere Residents Association(Direct Message):  
Okay dokies

20:05:53 From Santhosh to Kingsmere Residents Association(Direct Message):  
Hi. I am Santhosh and live in Phase 2 Cala Homes and would like to know more and  
see if I can participate in some capacity. If you need to reach me please contact me on  
(private email address provided) or (mobile number provided)

20:07:48 From Kingsmere Residents Association to Santhosh(Direct Message):  
Thank you Santhosh - We will get in touch after the meeting to talk things through.

20:13:07 From Sam Sawhney to Everyone:  
Holiday camp - <https://www.facebook.com/jamiecassidysoccerschool/>

20:13:14 From Sam Sawhney to Everyone:  
And my email is sam@m8sf.co.uk

20:15:08 From Kingsmere Residents Association to Tim Davies(Direct Message):  
Tim - are you able to give an update?

20:16:39 From Ashley Hayden to Kingsmere Residents Association(Direct Message):  
Ive just admitted Tim btw

20:17:01 From Kingsmere Residents Association to Ashley Hayden(Direct Message):  
OX26 1EG - for NHW

20:18:13 From Kingsmere Residents Association to Everyone:  
OX26 1EG - for NHW

20:18:51 From Tim Davies to Everyone:  
Apologies my audio is playing up!

20:33:17 From Ashley Hayden to Everyone:  
could we share the email?

20:34:23 From Teresa Lamb to Everyone:  
I will share in the minutes (I think it is also in the last minutes)

20:36:53 From Kingsmere Residents Association to Everyone:



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<https://kingsmerecommunity.com/>

20:41:21 From Dave Ford to Everyone:

Email me the prices Teresa and I'll have a word with a couple of people

20:50:04 From Vicky Hodgins to Everyone:

Thank you KRA